

Hotspot Lending Policy

The purpose of this policy is to define the guidelines for borrowing a hotspot from the library, and under what circumstances these privileges may be temporarily suspended.

A valid C/WMARS Library Network card in good standing is required to borrow a hotspot. Borrowers must be 18 years or older.

Hotspots must be reserved through the library's website or by contacting the Adult Services Desk. Devices will be held for pickup at the Adult Services Desk. If the hotspot isn't picked up by the close of business on the selected pickup date, the reservation will be canceled. The loan period for hotspots is three weeks with no renewals. If the hotspot is not returned on its due date, its data service will be turned off.

Hotspots must be returned in their cases with all their components to the main circulation desk on the 1st floor or to Adult Services on the 2nd floor. Do not return hotspots to another library, or in the library drop-off bins outside the library- devices can be damaged by dropping them in the outside bins and when they are exposed to excessive heat, cold, or moisture.

Failure to comply with these policies may result in the suspension of access privileges for 30 days. Repeated offenses, or misuse of equipment may result in the revocation of access privileges for 60 days.

As a library-provided Internet device, hotspots fall under the Library's Public Use of the Internet and Library Computers Policy. The Library is not responsible for any information a borrower accesses while using a wi-fi hotspot or any actions they take while online. Using the hotspot to access any online content determined to be illegal or obscene according to federal, state, or municipal law will result in revocation of hotspot borrowing privileges and possible criminal prosecution. Any attempt to alter the configuration of the hotspot is strictly prohibited and may result in permanent loss of borrowing privileges.

Last Update: December 2025

Approved by the Board of Library Trustees on: January 13, 2026