

Friends of the Northborough Library, Inc.
January Meeting Minutes
January 30, 2019

Present: Lisa Gardner, Chris Hodge, Diane Cappelmann, Chris Lindquist, Jeannette Marco, Charlene Gaca, MaryEllen Joyce, Michelle Rehill, Mitch Cohen, Debra Hersh, James Murphy, Carol DeRienzo.

The meeting was called to order at 7:05PM by Lisa Gardner. Carol DeRienzo made a motion to accept the minutes from the previous meeting. It was seconded by MaryEllen Joyce and minutes were unanimously accepted.

Financial Report: Chris Hodge was present and provided a December 2018 and January 2019 Profit & Loss report and a 2019 Budget.

December 2018: Total Income: \$3,581.96; Total Expense: \$4,303.31 Net Income: -\$721.35.

January 2019: Total income: \$1,133.64; Total Expenses: 1,651.95 Net Income: -\$518.13

Projected Budget 2019 for the Friends of the Northborough Library, Inc. reviewed with a projected deficit at end of year of approx. \$2200, due in part to loss of book sale revenue and the cost of the 150th anniversary celebration.

A motion to approve the 2019 Friends Budget with an addition of \$200 for Web Hosting was made by Carol DiRienzo. Motion was seconded by Chris Hodge and budget was unanimously accepted.

Amazon/EBay: On line sale reports for November-January were submitted. They are as follows: Diane Cappelmann \$671.57; Charlene Gaca, \$70.01. Catherine Foster and Lisa Hodge did not report this month.

The library stopped accepting books on December 31st. Online book sellers will continue selling until their lots are sold. We thank them all for their work on behalf of the library.

Trustee/Director's Report: Chris Lindquist was present and provided the committee with report for January. Please see attached.

- Hamilton Soriano will be starting with the Board of Trustees in March for a 3 year term.
- Bobby Babcock stepped down as a member of the Board of Trustees in late December. There is currently an open seat on the board.
- The feasibility of opening a STRIPE account for ease in the online purchase of the 150th Gala event was discussed.
- Motion was made by Mitch Cohen to have Chris Hodge explore the practicality of a payment gateway account and to open said account if found acceptable. Motion seconded by Carol DeRienzo. Motion carried.
- MaryEllen Joyce graciously volunteered to attend the Legislative Breakfast on February 8th as a representative of the Friends.
- The 2019 Wish List and related funding requests was presented and reviewed.
- Motion was made by Chris Hodge to approve \$4500 in capital funds for a Jamex Coin-op machine . Motion was seconded by James Murphy. Motion approved.

Membership: MaryEllen Joyce was present. We currently have 117 members.

Apple Memory Café: Carol DeRienzo was present. The Apple Café, November expenses were \$267.96.

Old Business

150th Swag /Tea and T-Shirt sales: No update. Items still for sale in various locations. We will keep selling at outside locations until April. Carol DeRienzo is the contact.

BIG, BIG, BIG booksale is ongoing through Saturday, Feb.2nd. This will most likely be the last booksale of 2019.

New Business

- Attracting New Members: Reach out to neighboring towns.
- Fundraising Ideas: Basket Raffle and possibly, hopefully, an Applefest book sale. Suggestions also for a Solar Jazz Festival and Croquet for a winter day.

Next Meeting: Wednesday, February 27, 2019 at 7:00PM.

The meeting was adjourned at 8:25PM.

Respectfully submitted,
Charlene Gaca, Clerk