

**Friends of the Northborough Free Library, Inc.**  
**Meeting Minutes**  
**January 4, 2010**

**Present:** Melanie Magee, Jean Langley, Ellen Church, Joanne Rino, Rick Leif,  
and Jackie Teeven

The meeting was called to order at 7:06 p.m. by Melanie Magee.

This was a special meeting held to discuss and vote on a single issue that could not wait until the regularly scheduled meeting on Jan. 27, 2010. Jean has requested that the Friends' make \$50,000 available, if needed, to supplement the purchase of books and other media for the 2011 fiscal year.

There is great concern over all departmental budgets due to the current fiscal crisis at the town, state and federal levels. If Jean is able to reduce her proposed budget by \$50,000, the hope is that there will be no further reductions necessary and the library will not be faced with the prospect of decreasing staff hours or hours of operation for the fiscal year 2011.

Since the Friends already have \$70,000 in the library's account at Town Hall, the funds needed for book and media purchases, up to \$50,000 can be drawn from this account. However, since these funds were raised as part of the capital campaign, selected major donors will be contacted to determine if they approve of the funds being used in this manner. Melanie, as President of the Friends, will make these inquiries.

Also, Rick will move \$20,000 from the Friends' unrestricted account into the restricted account. This is being done because the unrestricted funds were not part of the capital campaign but were raised through regular Friends' fundraising events. Therefore, only \$30,000 of restricted/capital campaign funds will be re-assigned to this book/media fund for Fiscal 2011.

These decisions are dependent on the approval of the Library Board of Trustees and the Town Administrator.

Jackie made a motion, which was seconded by Ellen, that up to \$50,000 from the library's account at Town Hall may be used in the FY2011 Budget to cover expenses for the purchase of books and other media. The motion passed unanimously.

Joanne made a motion, which was seconded by Rick, to move \$20,000 from the Friends' unrestricted accounts into the restricted accounts. Thereby guaranteeing that only a maximum of \$30,000 of the restricted/capital campaign funds would be used for media purchases in 2011. The motion passed unanimously.

These decisions will be put into action after the FY2011 Budget has been finalized at Town Meeting.

The meeting was adjourned at 8:35 pm by Melanie Magee.

Respectfully submitted,  
Jackie Teeven